

21 January 1981

[Redacted]

*Briefing*

MEMORANDUM FOR : Director of Data Processing

ATTENTION : Executive Officer

THROUGH : Chief, Systems Programming Division

FROM : [Redacted]  
ODP/P/SPD

SUBJECT : Unclassified Briefing for House Information Systems

REFERENCE : ODP Instruction 07-05-77

1. This memorandum requests approval for our plans to provide an unclassified briefing on information management capabilities and plans to John Ferro of the staff of House Information Systems, U.S. House of Representatives.

2. Mr. Ferro is conducting an information management technology study for his organization.

3. [Redacted] and I plan to have one briefing session for Mr. Ferro at CIA headquarters. We do not expect this to develop into a request for additional information or assistance.

[Redacted]

APPROVED:

/s/ Bruce T. Johnson

Director for Data Processing

22 JAN 1981

Date

26 January 1981

MEMORANDUM FOR THE RECORD

STAT

FROM: [REDACTED]  
ODP/P/SPD

SUBJECT: Meeting with John Ferro, House Information Systems

STAT

On January 22, 1981 [REDACTED] and I met with John Ferro of the House Information Systems, U.S. House of Representatives. Mr. Ferro is an Information Systems Specialist in the Membership Services Division and he is involved in a survey of hardware and software technology.

Mr. Ferro is interested in pursuing a "user-friendly" interface for their systems. He described the facilities of the House Information Systems which include two Amdahl V-5's, an ATEX system for bill preparation, a Xerox 9700 printer and a CONTEN processor. The software services include SCORPIO (Library of Congress), JURIS (Department of Justice), and STAIRS running under CICS.

We briefly reviewed our centralized services including VM/370 time sharing, batch services and data base management.

We concluded that while our direction is interesting to Mr. Ferro it is not especially relevant to the problems he is addressing.

STAT

cc: [REDACTED]

[REDACTED]

STAT

ODP STAFF SUMMARY SHEET

SUBJECT:

Unclassified Briefing for House Info Sgo.

PURPOSE OF ACTION:

ACTION OFFICER (Incl. Ext.)

REFERENCES:

RESOURCE PACKAGE & COSTS (If applicable):

THIS PAPER IS FOR YOUR:

| COMPONENT/<br>OFFICER | INFORMATION/<br>COMMENT | CONCURRENCE | APPROVAL/<br>SIGNATURE | INITIALS | DATE     |
|-----------------------|-------------------------|-------------|------------------------|----------|----------|
| EO                    | ✓                       |             |                        | GO       | 5 Feb 81 |
| DD                    | ✓                       |             |                        | GO       | 5 Feb 81 |
| Erna                  | see below               |             |                        |          |          |
|                       |                         |             |                        |          |          |
|                       |                         |             |                        |          |          |
| D/COOP                |                         |             | ✓                      | J        | 2/15     |

DISCUSSION:

~~D/COOP~~ This is an approval after the fact. I have contacted OLC <sup>before the meeting</sup> and promised them a copy of this memo and Doris' minutes (below) for their records. They had no objection and endorsed this cooperative activity with HIS personnel.

Erna

Please prepare a cover sheet for [redacted] OLC to transmit the approval [redacted] minutes to him. Type note: "Per our earlier

P.O. Note - I backdated my signature, but

SIGNATURE OF ACTION OFFICER

DATE

ADD TO OFFICIAL FILE YES \_\_\_ NO \_\_\_

I don't like to have to do so!

Explanatory Notes

Subject: Self-explanatory - include ODP number if applicable.

Purpose: What will action accomplish, e.g., "Reply to letter from OMB," "Obtain DDA approval to spend \$100M," "Comply with periodic reporting requirements," etc.

Action Officer: Name, organization, extension.

References: List of pertinent references. Copies should be attached in order listed.

Resource Package and Costs: Identify the Resource Package and total costs for each fiscal year if the action involves funds.

Routing: Who should see the action, whether for information, comment, concurrence, or signature/approval. The individual reviewing the action should initial and date where indicated. Place an "x" under the appropriate column for each component. If concurrences are contained on record copy of action, simply refer to the action.

Discussion: Narrative discussion of action - what led up to the action, why is it necessary, what do you want done. The pertinent references should be explained insofar as they relate to this action. If the action itself contains all this information, simply refer to the action.

Signature of Action Officer: Sign and date form.

Classification: Mark at the top and bottom of page, as appropriate.